

# **In-Person Safety Protocols: 2020-21 School Year**

## **COVID-19 Prevention Program (CPP) Aligned with CalOSHA**

*Most recent update - January 2021*

### **Personal Protective Equipment (PPE)**

- All school staff and students are required to wear face coverings at all times on campus. Alternative protections may be utilized for students on IEPs or 504 plans and those who cannot tolerate face coverings.
- It is recommended that all face coverings be washed or replaced on a daily basis.
- The school will provide all staff members disposable face coverings, face shields, food safety gloves, nitrile gloves, and hand sanitizers. School site staff have been provided with disposable, surgical grade (medical-grade) masks.
  - Staff offering student support services will be provided with appropriate PPE.
  - Staff are welcome to wear their own face coverings, as long as they cover the nose and mouth, and fit properly in compliance with public health guidelines.
  - If a staff member or student forgets their face covering, employees and students will check-in with the main office to receive an alternative face covering or be asked to return with face covering.
- Plexiglass shields are being provided for all educator workstations and the main office desks.
- Instructional staff will also have the option of utilizing face shields. A face covering should still be used, unless a staff member has a drape available to them which falls below the chin (which is recommended to be used in conjunction with a shield if no mask is in use).
- Information will be provided to staff, parents, and students concerning proper use of face covering and daily washing of face coverings.
- Signage at the entry of the school, entry of the school office, and throughout the school building reinforces the face covering requirement.
- Parents of younger children will be asked to provide a second face covering for school each day in case the mask that gets soiled.

### **Physical Distancing**

- Staff must maintain six feet between themselves and other adults.
- Educator workstations will have a divider for working with individual students.
- School Administrators will support staff with examining each classroom and campus space in order to best determine how physical distancing can be accomplished within each space.
- In the rare instance when it is not possible for a staff member to maintain six feet of distance between another staff member or a student, both parties will ensure they are properly wearing their protective face covering and limit their exposure time to less than 15 minutes.
  - For situations where student safety involves extenuating circumstances, staff is expected to use available protective equipment to the best of their ability to work with additional staff to minimize health risks for all involved, so long as practical. Employees in these extenuating situations will not be subject to discipline nor personal liability as related to the COVID pandemic.

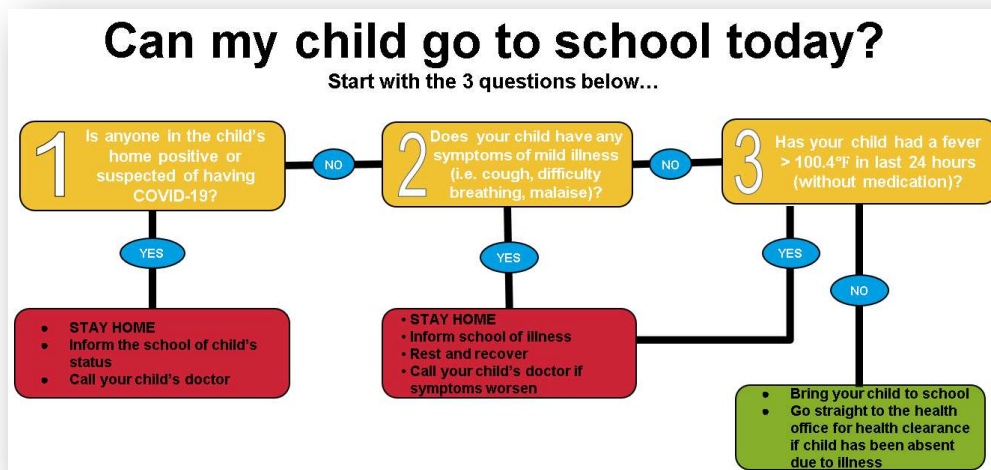
- The use of outdoor classroom spaces is encouraged and lunch tables with umbrellas will be placed throughout the campus.
- Measures are in place to permit physical distancing in administrative areas of the school.
- Signage will be provided to alert all individuals on campus to maintain a 6-foot distance from one another.

### **Hand Washing Requirements**

- Students and staff will be given frequent opportunities to wash their hands for 20 seconds with soap and water.
- Staff are encouraged to model and encourage frequent student hand washing.
- All individuals are recommended to wash their hands or use medically effective hand-sanitizer upon entering Joyland, every time a classroom is entered, exited, and upon touching a frequently used surface.
- Multiple hand sanitizing stations are being installed, and hand washing stations are being expanded on elementary campuses across Joyland.
- Joyland will provide every classroom with medically effective hand sanitizer.

### **Health Screening, Testing, Notification and Contact Tracing**

- 6 thermal scanners have been purchased so that temperature readings can be taken before anyone enters the campus.
- Thermal scanners will evaluate student temperatures as each student enters the campus. Students who are identified with a high surface temperature will be asked to receive an active screening, where staff will then take a more precise reading using a thermometer.
- Students with a temperature of 100.0 or higher will be sent home.
- Prior to coming to work, all employees will self-certify COVID-19 free before clocking in.
- This process includes a temperature check, to ensure the student's temperature is below 100.0 degrees.
- Parents will also be required to follow the below diagram when determining if their child should come to school on any given day.



- Staff and students with any symptoms consistent with COVID-19 or who have had close contact with a person with COVID-19 shall be given a medical face mask and sent home. Students will be sent to an isolation room pending consultation with the health clerk and parent pick up.

### **Daily Cleaning and Disinfecting**

- Joyland shall ensure that all classroom spaces, restrooms, common spaces, and workspaces are cleaned and disinfected daily using the safest and most effective disinfectant necessary as recommended by federal, state, and/or local health officials.
- A cleaning and disinfecting schedule is present all custodial employees.
- 2 Electrostatic cleaners have been purchased for regular use in disinfecting our learning and office spaces.
- All high-frequency “touch points” on campus will be cleaned multiple times throughout the day, including restrooms.
- Student workspaces (seats/desks) between elementary cohorts/secondary periods and will be cleaned once used.
- All water fountains will be shut down and the use of individual water bottles will be promoted
- Classrooms will receive full cleanings each evening and weekly electrostatic disinfection.
- Staff will make an effort to ensure all cleaning products are kept out of children’s reach and stored in a space with restricted access.

### **Meetings and Gatherings**

- In-person meetings where staff cannot maintain six feet of distance at all times shall be conducted virtually. This includes staff meetings, 504s, IEPs, SSTs, professional development, committee meetings, and staff gatherings.
- Any large in-person gathering is prohibited. This includes school assemblies, Back-to-School Night, and parent information nights.
- Use of school facilities for non-school purposes, with the exception of childcare, is not currently permitted.
- All student pickup and drop off shall occur at the entrance per [Department of Public Health Guidance for Early Care Centers](#).

### **Student Cohorting**

- Student cohorts will be built and maintained to provide stable groupings of students that are maintained throughout each school day and through each trimester or semester.
- Systems will be implemented at the school site to prevent the mixing of classroom cohorts.
- School staff shall limit the number of in-person visits to classroom cohorts in order to minimize any potential spread of illness. Staff not assigned to the cohort teacher shall use virtual methods of interacting with the student cohort, where possible.
- Each elementary cohort will have their own, individual recess play equipment.
- No parent volunteers will be allowed on campus, at any time, in order to minimize contacts.

### **COVID-19 Infections**

- Following a confirmed case of a staff member or student who was at school during his or her infectious period, other exposed students and staff should be quarantined for 14 days. An exposure qualifies as anyone that was within six feet of the individual for a period of time exceeding 15 minutes.
  - In the instance a student in the class tests positive and exposes the class, that class will close for 14-days.
  - Joyland will consult with the LA County Public Department of health when three or more cases occur on an individual school site to determine next steps as it relates to a potential transition to distance learning.
- Closure decisions will be made in consultation with local health officers. After 14 days, Joyland classrooms may return to in-person instruction with the approval of the local public health officer.
- Following notification of a positive infection, the following cleaning process will take place for the classroom or work area:
  - Classroom/Work Area will be closed off for 24 hours before the cleaning process begins, with doors and windows open for ventilation.
  - Joyland custodial staff will thoroughly clean and disinfect the entire area, wearing proper PPE, with EPA-approved chemicals.
  - Following the cleaning, the entire area will be finished by spraying with an EPA-approved chemical in an electrostatic sprayer.
  - A waiting period will follow the cleaning, with use of a commercial air-scrubber and continuous HVAC filtration. During this period, the area will be closed from staff access.
- Staff are encouraged to contact Los Angeles COVID-19 testing sites to get tested on a regular bases at no cost during their workday.

### **Leave Information**

- None paid leaves are available. For more information, please contact 562-863-9960.

### **Air Ventilation and Filtration**

- Cleaning of all units, changing the custom filters, and providing standard maintenance.
- School will open all classrooms in the morning for fresh air fresh recirculated air.
- All classroom locations with functioning windows have the option to keep them open depending on the weather, temperature, or air quality conditions.

### **Lunch**

- Pre-plated lunch will be provided for all students.
- Joyland will ensure food operations have been redesigned, where possible, to achieve physical distancing between employees.

### **Measures to Ensure Equitable Student Access to Critical Services**

- Students with disabilities will be afforded the same opportunities as all students. IEPs will include a description of the means by which the IEP will be provided under emergency conditions (as defined by the state).

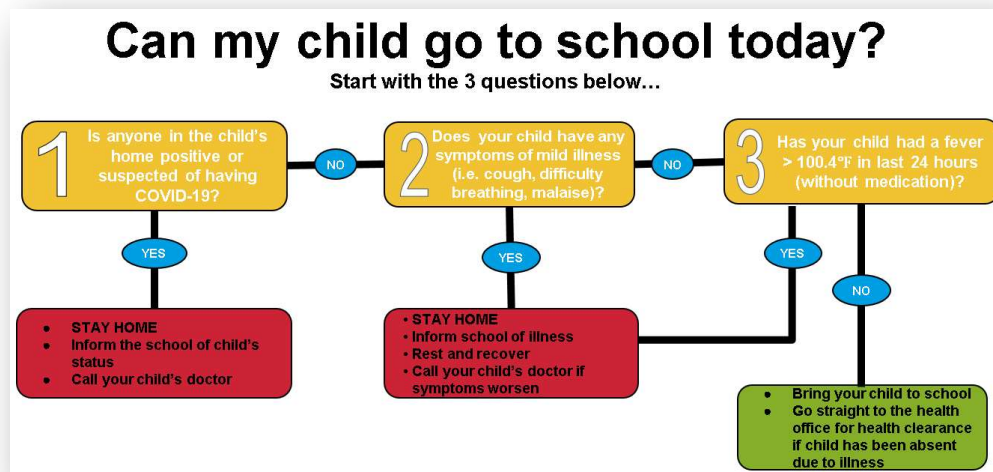
### **COVID-19 Site-Specific Compliance Team**

- Joyland's director provides advice and oversight for the site.
- Employees are encouraged to participate in the identification, evaluation, and reporting of COVID-19 hazards by reaching out with any concerns to the Director.

### **Communication Measures**

Joyland will communicate the following to all parents prior to reopening any classroom or school:

- Required use and care of face coverings
- The importance of student compliance with physical distancing policies and infection control policies
- How to conduct a symptom check before the student leaves home, following the guidance outlined below.



- School policies concerning no parent visits and no parent volunteers
- The importance of not sending your child to school when he/she is ill
- Isolation and quarantine policies as they apply to student who have symptoms or may have been exposed to COVID-19
- Options for COVID-19 testing if the student or family member has symptoms or has been exposed to COVID-19
- Who to contact at the school if student has symptoms or may have been exposed
- Importance of providing the school with up-to-date emergency contact information
- All staff will be trained on the COVID PPE, cleaning, and related protocols.